



Making the Most of Your FamilySearch Affiliate Library

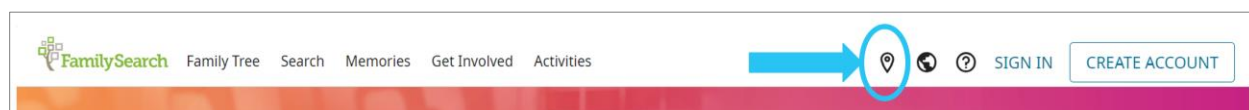
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OBJECTIVES

- Explain key components of FamilySearch centers and affiliate libraries.
- Highlight best practices for researching at your FamilySearch affiliate library.
- Enable you to maximize your research time and research results.

LOCATING A FAMILYSEARCH LOCATION

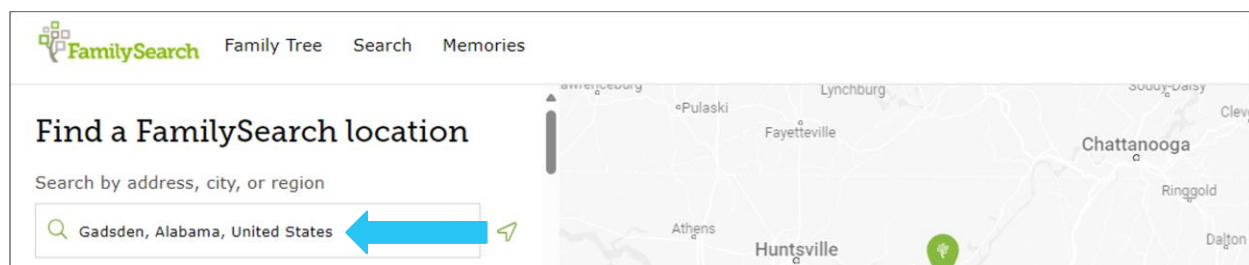
From the FamilySearch home page, select the map pin icon in the upper-right menu.



Next, select the FIND A CENTER button.



Then, enter your address, city, region, or zip code to see a list of options near you.



RESOURCES AT FAMILYSEARCH CENTERS

- Free services
- View FamilySearch digital limited access historical records and books
- Access local and national resources
- Receive research assistance from staff
- Attend family history classes
- Access technology, including subscription websites

SUBSCRIPTION WEBSITES AVAILABLE AT ALL CENTERS

- FamilySearch.org
- Ancestry.com
- American Ancestors
- MyHeritage.com
- Geneanet
- Findmypast.com

RESOURCES AT FAMILYSEARCH AFFILIATE LIBRARIES

- View FamilySearch digital limited access historical records
- Access local and national resources
- Receive research assistance from staff
- Attend family history classes
- Access technology, including some subscription websites (varies by institution)
- Request materials available through interlibrary loan

CONNECTING TO THE FAMILYSEARCH LIBRARY

- Access to live webinars
- Training on research essentials
- Training on essentials to use Family Tree
- Quick-start tips on how to use FamilySearch
- Instructional videos to learn research skills
- Access to online research consultations

BEST PRACTICES FOR UTILIZING YOUR AFFILIATE LIBRARY

1. Know before you go (plan ahead)
 - a) Ask questions
 - i. Where is the library located?
 - ii. What days are they open?
 - iii. What are their hours?
 - iv. Are they open on holidays, and if so, do they close early?
 - v. What is the parking situation?
 - vi. Do you need a library card or specific credentials to access the collections?

- b) Prepare for your visit
 - i. Set up a free FamilySearch account
 - ii. Gather what you already have
 - iii. Ask relatives for information
 - iv. Decide which ancestor or family to focus on
- 2. Choose the right path (a SMART goal)
 - a) Choose a SMART goal
 - i. Specific
 - ii. Measurable
 - iii. Attainable
 - iv. Relevant
 - v. Timely
 - b) Create a research plan
 - i. Records that answer your research questions
 - ii. Use Record Finder tables
 - iii. FamilySearch Wiki
 - iv. FamilySearch Catalog
- 3. Trash your trash (put everything in its place)
 - a) Start organized, stay organized
 - i. Use charts and forms
 - 1. Pedigree Charts
 - 2. Family Group Records
 - 3. Research Logs
 - 4. Timelines
 - 5. Spreadsheets
 - ii. Be consistent
- 4. Leave what you find (leave sources for others to find)
 - a) Attach the sources to Family Tree
- 5. Be careful with fire (rumors and record hints)
 - a) Watch out for rumors
 - i. Little white lies
 - ii. Outright fibs
 - iii. Tall tales
 - iv. Fuzzy memories
 - v. Long yarns
 - b) Be careful with record hints
 - i. AI (computer)-generated
 - ii. Can be correct
 - iii. Can be incorrect
 - iv. Prompts computer to select or reject additional record hints
- 6. Respect wildlife (and other genealogists)
 - a) Add reason statements when you add or remove information
 - i. Increase understanding between individuals
 - ii. Prevent incorrect edits
 - iii. Not for dialogue or debate

- b) Tips for effective reason statements
 - i. Write clearly
 - ii. Be concise
 - iii. Use 3rd person
 - iv. Remain neutral
 - v. Focus on ancestor
 - vi. Be specific
 - vii. Identify sources
 - viii. Explain reasoning
- 7. Be considerate of other visitors (even when they change Family Tree)
 - a) Tips for collaboration
 - i. Keep learning
 - ii. Be accurate
 - iii. Be complete
 - iv. Be a team player
 - v. Slow down
 - vi. Keep a backup
 - b) Add notes
 - c) Add discussions
 - d) Use the chat

AT YOUR AFFILIATE LIBRARY

- Search first for what you can't see at home
- Ask local experts
- Utilize local resources
- Ask about interlibrary loan
- Get involved and volunteer